



Procedure for Observer or Invited Guest Attendance at Meetings

The Council on Credentialing in Pharmacy welcomes the participation of organizations and individuals wishing to observe its meetings and deliberations for the following purposes:

- to better evaluate the interest of an organization as a potential member of the Council;
- to learn about the activities and policies of the Council and the credentialing programs of its member organizations;
- as an educational/learning experience for student pharmacists, pharmacy residents, policy fellows, or others with an interest in pharmacy credentialing issues;
- as a result of the invitation of the Council itself or one of its member organizations.

Member Organizations:

The Council's bylaws provide for the participation in any meeting of up to three representatives of a member organization, inclusive of the organization's director. This should usually accommodate the ability of student pharmacists, pharmacy residents, or others affiliated at that time with a member organization to attend the meeting. Member organizations are encouraged to adhere to this procedure but may seek exceptions when necessary by communicating with the Secretary/Treasurer of the Council.

Non-member Organizations:

Non-member organizations seeking or invited to observe meetings of the Council may contact or will be contacted by the Secretary/Treasurer of the Council regarding the date, time, location, and agenda of the Council's meetings.

Participation of observers representing non-member organizations is limited to a maximum of two persons in a particular meeting. Non-member organizations' participation as an observer shall not exceed two meetings of the Council.

Questions regarding either this procedure or the Council should be directed to the Secretary/Treasurer of the Council.

**Adopted by the Board of Directors
August 2008**